



Standing Rock Sioux Tribe
Human Resource Department
Wówašečhuŋ Awáŋwičhayąka Óítháčan
personnel@standingrock.org

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POSITION: (2) **INTERMITTENT** Family & Community Engagement Coordinator (FCEC)
Standing Rock Project LAUNCH

SALARY RANGE: (\$11.71-\$14.64) Not to Exceed 28 Hours Per Week

OPENING DATE: July 28, 2016 CLOSING DATE: Continuous

SCOPE OF WORK: Co-facilitate family education and activity outreach coordination including training, mentoring and engaging parents/families of SRPL children in individual resource and care planning. The FCEC will work as a team to ensure services are provided in a culturally appropriate, mental health infused manner by implementing a high fidelity individualized service planning process. Will develop and draft the social marketing campaign in partnership with the families, early childhood providers, and SRPL staff. This position will also assist Evaluators with project evaluation and data collection.

SUPERVISOR: The Family & Community Engagement Coordinator will work under the supervision of the Project LAUNCH Director, who will provide guidance, direction and conduct performance evaluations.

DUTIES AND RESPONSIBILITIES:

1. Work in cooperation with other programs and services to coordinate prevention activities for children, parents and community
2. Work closely with parents and families to ensure their voices and choices are heard and that they are active participants in all aspects of the SRPL project
3. Organize and assist a parent-led advocacy and support organization
4. Provide written documentation/data as required
5. Provides input into training, marketing and public relations materials to ensure culture is weaved throughout the SRPL project
6. Using the three tiered public health approach this position will provide leadership to the SRPL team in developing a Social Marketing Campaign that promotes the following:
 - a) Reduce stigma in accessing mental health.
 - b) Promote wellness.
 - c) Prevention work

QUALIFICATIONS:

1. Associate Degree in a Human Service related field required with two years direct experience working with Native American children, youth or families. Four year degree in Human Service related field preferred but not required.
2. Must have proficient public speaking ability.
3. Must be proficient using Microsoft Office Suite, i.e. Word, Power Point, Outlook, etc.

JOB REQUIREMENTS:

1. Must have own vehicle, valid driver's license and proof of vehicle insurance.
2. Must be willing to travel as needed to the communities, schools, and trainings/meetings.

Níktič'íčhiyapi ki Wówašečhuŋpi Uŋ patítanpi
"Promoting Self-Sufficiency through Employment"

3. Must pass background check as well as alcohol and drug tests.
4. Must have ability to work as part of a team.

NOTICE:

SELECTED CANDIDATE(S) FOR STANDING ROCK SIOUX TRIBE POSITIONS ARE SUBJECT TO ALCOHOL AND DRUG TESTING. FAILURE TO ADHERE TO AND SUCCESSFULLY PASS THE ALCOHOL AND DRUG TESTING WILL CAUSE FOR REVOCATION OF JOB OFFER.

APPLICATION:

Submit a Tribal Application to the Human Resource Office, Standing Rock Sioux Tribe, P.O. Box D, Fort Yates, North Dakota 58538.

ALL APPLICATIONS RECEIVED AFTER 4:30 P.M. ON THE CLOSING DATE WILL NOT BE CONSIDERED.