

Janet Alkire

Chairwoman

John Pretty Bear
Cannonball District

Sid Bailey, Jr.
Long Soldier District

Jeff Cadotte, Sr.
Wakpala District

Delray Demery
Kenel District

Joe White Mountain
Jr.
Bear Soldier District

Paul Archambault
Rock Creek District

Jessica R. Porras
Running Antelope District

Wilberta Red
Tomahawk
Porcupine District

TRIBAL COUNCIL
(AT LARGE)

Nola Taken Alive

Charles Walker

Cyril Archambault

Stephanie Yellow Hammer

Alice Bird Horse

Richard Long Feather

Frank Jamerson
Vice Chairman

Susan Agard
Secretary



Truth  Compassion

Remember Who We Are

MEMORANDUM

DATE: 1-18-2024

TO: SRST EMPLOYEES & COUNCIL

FROM: JANET ALKIRE, CHAIRWOMAN

RE: FRIDAY 1-19-2024 / UPDATE ON LOCKDOWN – RESUME NORMAL OPERATIONS

Please be informed all Tribal Employees need to utilize Employee Badges. There is no lockdown, however, due to the search still ongoing. The building will have a heightened security all employees and guests will utilize the North Center door.

Should you have any questions, please contact Security 854-8694.

XC: Administration
External Affairs



STANDING ROCK SIOUX TRIBE

Tribal Security Policies and Emergency Procedures

Approved by Tribal Council

Motion # 72 dated 12-8-2022

EMERGENCY CONTACT NUMBERS

POLICE BIA LES 701-854-7241

AMBULANCE 701-854-3451

SECURITY 701-854-8694

Active Shooter

In general, how you respond to an active shooter will be dictated by the specific circumstances of the situation/or encounter. If you find yourself involved in an active shooter situation, try to remain calm and call 911 as soon as possible.

If an active shooter is outside your building or inside the building you are in, you should:

- Try to warn other employees, and visitors to take immediate shelter.
- Proceed to a room that can be locked or barricaded.
- Lock and barricade doors or windows.
- Silence cell phones. Turn off radios or other devices that emit sound.
- Turn off lights. Close blinds.
- Keep yourself out of sight. Stay away from windows and take adequate cover/protection.
- When taking cover/protection consider concrete walls, thick desks, filing cabinets, etc.
- Wait patiently until a uniformed police officer/Sheriff's Deputy, or a SRST Security known to you, provides an "all clear".
- Unfamiliar voices may be an active shooter trying to lure you from safety; do not respond to voice commands until you can verify with certainty that they are being issued by a police officer/deputy or SRST Security.

If an active shooter enters your office, you should:

- Try not to do anything that will provoke the active shooter.
- If there is no possibility of escape or hiding, only as a last resort when it is imminent that your life is in danger should you make a personal choice to attempt to negotiate with or overpower the assailant(s).
- Call 911
- If the active shooter(s) leaves the area, barricade the room or proceed to a safer location.

If you are in an outside area and encounter an active shooter, you should:

- Move away from the active shooter or the sounds of gunshot(s) and/or explosion(s).
- Look for appropriate locations for cover/protection (example: brick walls, retaining walls, large trees, parked vehicles).
- Try to warn other employees and visitors to take immediate shelter

What to expect from responding police officers/Sheriff's Deputies.

- The objectives of responding police officers/Sheriff's Deputies are:
 - Immediately engage or contain the active shooter(s) in order to stop life threatening behavior.
 - Identify threats such as improvised explosives devices.
 - Identify victims to facilitate medical care, interviews and counseling.
 - Investigation

Fire

- Activate the nearest fire alarm
- Call 911: state your name, that you are calling from SRST, location of fire (building name, etc.)
- Call Security 701.854.8694
- Calmly alert people in the building and evacuate the building by following EXIT signs
- Do not use elevators, keep to the right, walk do not run, remain calm, but take immediate action.
- Feel closed doors before opening – if door is hot, do not open.
- Assemble at the designated emergency assembly point for your building.
- Remain outside the building until the Fire Department or Security informs you that it is safe to return to the building or to leave the area.

How to use a fire extinguisher:

P.A.S.S. (acronym)

P – Pull the pin

A – Aim the nozzle, while keeping the extinguisher upright

S – Squeeze the handle

S – Sweep the extinguisher from side to side until the fire is out.

- Call 911- give location of the fire.
- Call SRST Security 854 8694

VEHICLE FIRES:

- Get yourself and all others away from the vehicle.
- Do not attempt to enter a burning vehicle to retrieve personal property.
 - ⇒ Remember, fires in motor vehicles can produce toxic gases and can burst because of heat and flames.
 - ⇒ Vehicles can explode dispersing debris
- Do not open the hood if you suspect fire under it. (air could enlarge the fire).
- Instruct all persons to vacate area and keep roadways clear of pedestrians so emergency personnel can arrive quickly and safely.

Lockdown

Lockdown is locking all exterior and main interior doors, in order to make it more difficult for dangerous person(s) to gain access to employees. Lockdown is used to enhance the level of security of the building/facility. By locking all exterior and main interior doors, employees can make it more difficult for a dangerous (s) person to gain access, in the event an emergency, because of a threat to the tribal buildings, a timely warning may be issued to the entire building. Remain calm and follow these safety precautions:

- Lock doors
- Close and lock windows and close curtains/blinds
- Stay low on the floor away from windows and doors and hide under or behind something if possible
- DO NOT leave the area until told to do so by law enforcement or SRST Security, even if the fire alarms are sounding.
- If you are in an area that doesn't lock, use all available items (file cabinets, desk, etc.) to barricade door.
- Prohibit cell phone usage, unless there is a medical emergency

Tornado/Severe Weather

- Stay calm and remain inside
- Seek shelter immediately in the lower level or an interior room of the building you are in.
- Stay calm and remain inside
- Get under something sturdy.
- If no lower level is available, some safe areas are: ⇒ Basements ⇒ Interior halls ⇒ Bathrooms ⇒ Hallways against walls and away from glass
- Remain on the lower level until an ALL CLEAR bulletin from Security or the National Weather Service is announced.
- Tribal Administration Building: Tribal Chambers is the designated area.

Definitions:

- Tornado Watch: Conditions are favorable for tornado development. Stay tuned to any local radio or TV station.
- Tornado Warning: A tornado has been spotted in the area
- Media Alerts Radio Stations:
 - Radio: ◇ KLND 89.5 FM ◇ KFYR 550 AM ◇ KFYR 99.7 FM ◇ KBMR 1130 AM
 - Television: ◇ KFYR TV ◇ KXMB TV

Weapon Free Policy

Purpose

To ensure that Standing Rock Sioux Tribe maintains a workplace safe and free of violence for all employees, the tribe prohibits the possession or use of dangerous weapons on tribal property.

Covered Individuals

All SRST workers are subject to this policy, including contract workers and temporary employees, as well as visitors on all tribal property. The only authorized personnel are law enforcement personnel and Game and Fish personnel. A license to carry a weapon does not supersede this policy. Any employee in violation of this policy will be subject to disciplinary action, up to and including termination.

Definitions

“Tribal property” is defined as all tribally-owned or leased buildings and surrounding areas such as sidewalks, walkways, driveways and parking lots under the tribe’s ownership or control. This policy applies to all tribally-owned or leased vehicles and all vehicles that come onto tribal property.

“Dangerous weapons” include firearms, explosives, 4” *fixed blade* knives, and other weapons that might be considered dangerous or that could cause harm. Employees are responsible for making sure that any item possessed by the employee is not prohibited by this policy.

Enforcement

This policy is administered and enforced by the Security department. Anyone with questions or concerns specific to this policy should contact the Security department.

Any employee violations of these policies will be handled through the standard disciplinary procedures.

Tobacco Free Policy

Purpose

To protect the health, safety and comfort of visitors and employees of the Standing Rock Sioux Tribe.

This policy covers the smoking of any tobacco product, including smokeless tobacco, and electronic cigarettes (regardless of tobacco content), and it applies to both employees and non-employee visitors.

Policy

No use of tobacco products, including cigarettes, smokeless tobacco, and electronic cigarettes, is permitted within any tribal building(s).

There will be no smoking within 50ft. of any tribal building. Only designated areas will be for smoking around or near building(s).

Enforcement

This policy is administered and enforced by the Security department. Anyone with questions or concerns specific to this policy should contact the Security department.

Any employee violations of these policies will be handled through the standard disciplinary procedures.

Bomb Threat

Bomb threats are to be taken seriously. Immediately call 911 and SRST Security (701) 854 8694 after receiving a bomb threat. Law Enforcement or SRST Security will determine if evacuation or other action is necessary.

If you receive a telephoned bomb threat:

Remain calm and get as much information as possible.

If possible, signal another person and write a note explaining that the call is a bomb threat. The other person should then SRST Security (701) 854 8694 and 911.

Note the exact time of the call and attempt to write down the exact words of the caller.

Ask the caller:

When the bomb is set to explode?

What kind of bomb it is?

Where the bomb is located?

What the bomb looks like?

Who the caller is?

Why are they doing this?

If you receive a written bomb threat, DO NOT handle it any more than necessary. Place it in an envelope to preserve possible fingerprints.