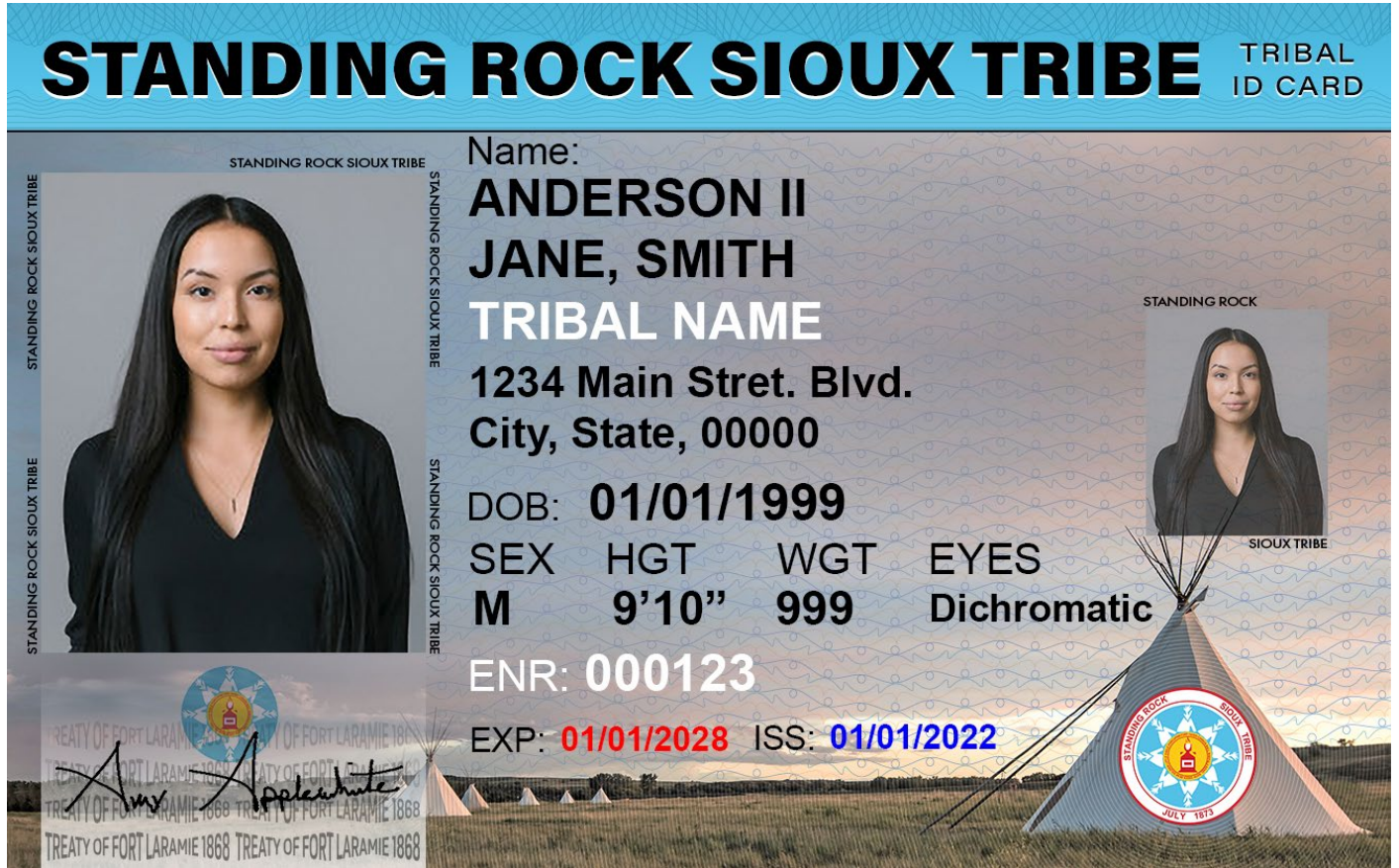


# STANDING ROCK SIOUX TRIBE

## ENROLLMENT DEPARTMENT

### SRST TRIBAL IDENTIFICATION POLICY



## Initial SRST ID Card

### Requirements for obtaining a first-time SRST identification card:

Location: Standing Rock Sioux Tribal Administrated Service Center. Bldg. #1 N Standing Rock Avenue Fort Yates, ND

Provide these documents<sup>1</sup> in person on location:

- Proof of identity (certified birth certificate, social security card, current passport/card or other valid REAL ID, other accepted legal document<sup>2</sup>)
  - If name changes (e.g. due to marriage), must have marriage license or court papers showing name change, Tribal court order, or valid state ID
- Proof of current address (e.g. utility bill, signed lease or deed, official mail)<sup>3</sup>
- Certificate of Degree of Indian Blood (CDIB)<sup>4</sup>
- Lakota/Dakota name (optional)

Provided for you on location:

- Application to complete
- ID Photo (for Tribal ID card only)
- Assistance with obtaining CDIB or other documents (subject to availability)
- Tribal ID (upon approval)

<sup>1</sup>Provided documents cannot be copies. If documents are unable to be obtained, a valid court order stating information may be used. <sup>2</sup>For applicants without another proof <sup>3</sup>If no proof of address, affidavits of two (2) individuals who live in community of address may be used. <sup>4</sup>Preferred, not required.

### Process:

1. Complete the Standing Rock Sioux Tribe identification card form (application).
2. Once you complete the form, you will be subject to pay a fee if it applies.
3. Standing Rock Sioux Tribe Identification cards will be issued same day. Unless the ID machine is down or supplies are not available. SRST ID card will be mailed to your mailing address listed on the form. Please allow approximately 2-3 weeks for arrival.
4. SRST ID card will have an expiration date of 4 years from the date issued.

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## SRST ID Card Duplicate or Renewal

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### Requirements for replacing or renewing your SRST identification card:

- You may visit our office located at Standing Rock Sioux Tribal Administrated Service Center.
- Location: Bldg. #1 N Standing Rock Avenue Fort Yates, North Dakota 58538.
- You will take a photo upon arrival or keep the photo on file, member discretion is advised.
- Submit the nonrefundable fee of \$10.00. Only applies for duplicate or renewal SRST ID card.
- Provide proof of identity (birth certificate, passport)
- Provide utility bill or a document that displays residence physical address.
- If you submitted your form by mail. Enclose a money order or exact cash amount. A receipt will be returned with your SRST ID card. Allow approximately 2-3 weeks for arrival.
- Lakota/Dakota name is optional.
- Replacements can be issued 30 days from the member last replacement ID issued.

### Process:

1. Complete the Standing Rock Sioux Tribe identification card form.
2. Once you complete the form, you will be subject to pay a fee if it applies.
3. Cash or money order are acceptable forms of payment.
4. Standing Rock Sioux Tribe Identification cards will be issued same day. Unless the ID machine is down or supplies are not available. SRST ID card will be mailed to your mailing address listed on the form. Please allow approximately 2-3 weeks for arrival.
5. SRST ID card will have an expiration date of 4 years from the date issued.

**Note:** If the name from your SRST identification card or SRST identification card is different than the name on your identity document (e.g., birth certificate, passport), it must be accompanied by legal documentation authorizing the name change. These include a certified state marriage certificate, divorce decree, adoption, citizenship, guardianship, or court documents indicating the name change.

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## Elderly 60 years & Over

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### Requirements for obtaining SRST identification card:

- Elderly shall be exempt from any applicable fees.
- Elderly will need to follow the same requirements for obtaining SRST Identification card.
- Elderly are allowed up to two free SRST Identification cards a year.
- If you are submitting identification card form on behalf of the individual please attach one of the following a written consent, power of attorney or legal guardianship court document.

# SRST Minor ID Cards



## Requirements for Minor SRST identification card:

- To obtain a Minor ID card. The minor will need to be accompanied by their parent or legal guardian.
- There is no age requirement to obtain a Minor ID card.
- You will take a photo upon arrival. A new photo will be needed as your child grows and changes.
- Initial ID will be exempt from any fees.
- Submit the nonrefundable fee of \$10.00. Only applies for replacement SRST Minor ID card.
- Cash or money order are acceptable forms of payment.
- Provide proof of identity (birth certificate.)
- Provide utility bill or a document that displays residence physical address of parent or legal guardian.
- Lakota/ Dakota Name is optional.
- SRST Minor ID card will be valid until the member is 18 years of age.
- Once their Minor ID card expires the member will be eligible for a free adult ID card.
- Having a minor ID card can make it easier for your child to travel and enroll in school or activities.
- A minor ID card can help protect your child against identity theft.
- A minor ID card with a photo enables law enforcement to distribute your child's information and photo in the event of an AMBER Alert (child abduction alert bulletin).

## Process:

1. Complete the Standing Rock Sioux Tribe identification card form.
2. Once you complete the form, you will be subject to pay a fee if it applies.
3. Cash or money order are acceptable forms of payment.
4. Standing Rock Sioux Tribe Identification cards will be issued same day. Unless the ID machine is down or supplies are not available. SRST ID card will be mailed to your mailing address listed on the form. Please allow approximately 2-3 weeks for arrival.
5. SRST Minor ID card will be valid until the member is 18 years of age.

**Note:** If the name from your SRST Minor identification card or SRST Minor identification card is different than the name on your identity document (e.g., birth certificate, passport), it must be accompanied by legal documentation authorizing the name change. These include a certified state marriage certificate, divorce decree, adoption, citizenship, guardianship, or court documents indicating the name change.

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# Acceptable Proof of Residency Documents

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The following are acceptable documents to obtain your SRST ID card:

- Most current government issued property tax statement
- Current mortgage, lease, rental document
- Current utility bill (electricity, gas, water, cable)
- Current pay stub or statement from employer
- School/College Transcript issued within 6 months
- Current financial statement (issued by financial institution, government entity)
- Current formal resident statement issued by property owner/renter
- Current relief Agency or Shelter certification

Note: Parent or Legal guardian can provide proof of residency documents for minor child (under 18 years of age)

The following are acceptable documents to obtain your SRST ID card If you reside on the Standing Rock Sioux Reservation:

- Current utility bill (electricity, propane, internet)
- If your utility bill displays your mailing address you will need to provide verification from your District secretary in which you reside.
- Standing Rock Housing statement, lease agreement or rent receipt.

Note: Parent or Legal guardian can provide proof of residency documents for minor child (under 18 years of age)

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## Requesting on behalf of member

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The following are acceptable documents to obtain the individual SRST ID card:

- If you are submitting an identification card form on behalf of the member please attach one of the following a written consent, power of attorney or legal guardianship court document.

NOTICE: The Standing Rock Sioux Tribal Enrollment Department is subject to the requirements of the Federal "Privacy Act". Anyone requesting to obtain a SRST ID card for a member must submit a written authorization by the member or show proof of Legal Custody or Guardianship.

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## Name Change

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The following are acceptable documents to update your name on your SRST ID card:

- Certified marriage certificate
- Divorce decree
- Legal adoption decree
- Legal Guardianship
- Legal name change
- Citizenship

**Note:** If the name from your SRST identification card or SRST identification card is different than the name on your identity document (e.g., birth certificate, passport), it must be accompanied by legal documentation authorizing the name change. These include a certified state marriage certificate, divorce decree, adoption, citizenship, guardianship, or court documents indicating the name change.

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## Address Change

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The following are acceptable documents to update your address on your SRST ID card:

- Please refer to acceptable proof of residency from the Standing Rock Sioux Tribe identification policy.
- You may visit our location to update your address or mail in your request along with proof of residency.
- However, if the address on file remains unchanged, no update will be required.

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## SRST Identification Card FAQs

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### What information do I need for an ID Card?

Please refer to our SRST Identification Policy for documentation needed to obtain a SRST identification card. There is a \$10.00 fee for a duplicate or renewal SRST ID card.

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### **What is a Standing Rock Sioux Tribal Identification card?**

SRST ID card is a valid form of identification which includes the member photo, date of birth and signature. Issued by a federally-recognized tribe and is an acceptable form of identification at any federal buildings, airports and banks.

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### **Does my SRST identification card ever expire?**

Yes, the ID Card expires four (4) years following the issuance of the ID card.

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### **Can anyone get an SRST ID?**

Yes; however, SRST ID cards are issued only to SRST enrolled members also if you are under the age of 18, a parent or legal guardian must accompany you to obtain an ID and they may sign the identification form and provide any documentation or assist if needed.

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### **Can I use my SRST ID card to fly?**

Yes, SRST Identification card is issued by a federally recognized, Tribal Nation/Indian Tribe and is an acceptable alternate identification for use in special circumstances at the checkpoint. *See e.g., Transportation Security Administration, Identification, <https://www.tsa.gov/travel/security-screening/identification>. ↑*

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### **What if I lost my SRST ID card?**

For a duplicate SRST ID card, you may visit our office location and provide utility bill or documents which displays your residence physical address. You may also mail in your request and the following to obtain your SRST ID card. Our fee is \$10.00 our office accepts cash or money order. SRST ID card will be valid for four (4) years. See our SRST Identification Policy to see what are acceptable documentation.

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### **Can I renew or replace my SRST ID card on the internet?**

No, this option is not available for our members at this time. This option may be available in the future.

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### **Can I have both an SRST ID card and driver license in my possession at the same time?**

Yes, your SRST ID card shows proof of membership of a federally-recognized tribe and is a valid form of identification. Note, however, that your SRST ID card may not be valid proof of identity for every purpose. Always check if your SRST ID card is acceptable before relying exclusively on your SRST ID card.

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**How long will it take to get my replacement SRST ID card in the mail?**

When you submit for your SRST Identification form and payment by mail processing will take 2-3 weeks. After that time, if you have not received your SRST ID card you can check the status to see if it is still processing. This option by mail only applies if you had a SRST Identification card prior.

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**Can I use my Standing Rock Sioux Tribe identification card for voting purposes?**

Yes, your SRST ID card is a valid form of identification which displays your physical address and may be used for voting purposes.

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**What If I never had a photo taken can I still get an SRST ID?**

No, you will need to visit our office location to take a photo. SRST ID cards cannot import photos and is not an option.

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**Can my parent or relative pick up my SRST ID card?**

Yes, the individual will need to provide a written consent, power of attorney or legal guardianship court document. This only applies if you had a SRST ID card prior.

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Contact: **Enrollment Department**  
Address: **PO Box D Fort Yates, ND 58538**  
Phone: **(701)854-8695** Fax: **(701)854-3776**  
Email: [enrollment@standingrock.org](mailto:enrollment@standingrock.org)

PLEASE NOTE: Requests for SRST Identification cards no longer go through the Bureau of Indian Affairs (BIA). All requests for SRST ID cards now go *directly to the SRST Enrollment Office*.

